



Business Purchasing

Issue an RFQ



Low cost - Efficient - Automated

A product of



Procurement Automation

Product Sales

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Your New Purchasing System

Electronic Requisitions - RFQ's - Quotations - PO's

Request for Quotation (RFQ)

Purchaser's can:

- Prepare an electronic RFQ to supplier's;
- Select multiple packages to be issued in a single electronic RFQ to supplier's;
- Amend the RFQ template to suit their circumstance or use the pre configured template as is;
- Issue an RFQ inquiry to multiple supplier's electronically.



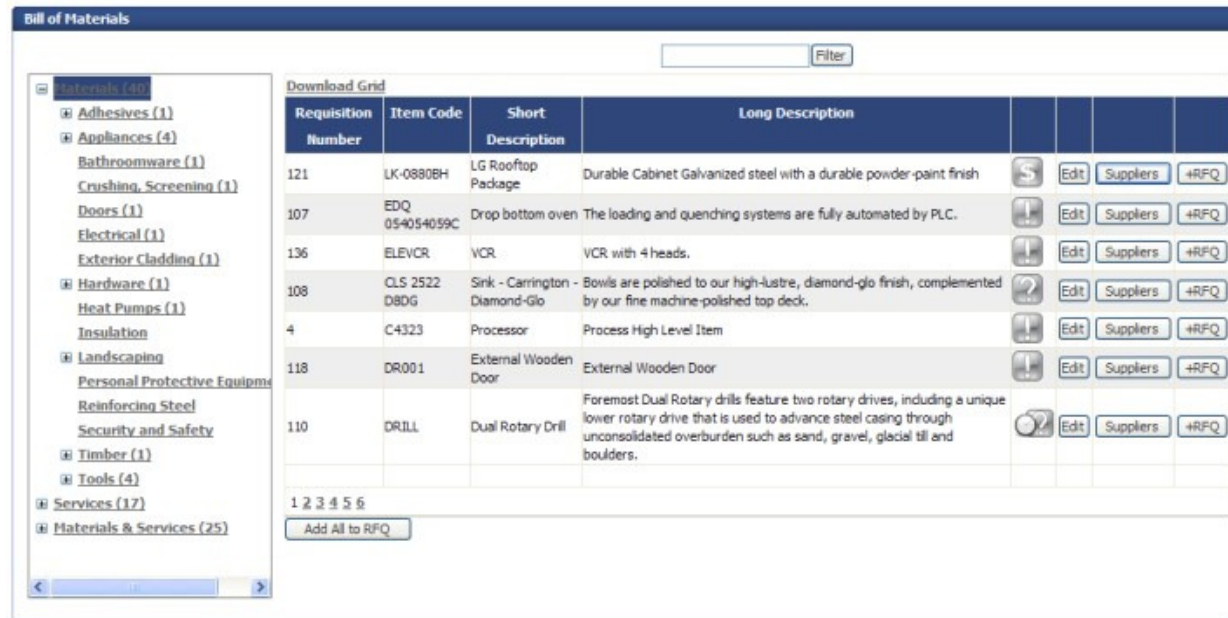
Your New Purchasing System

Electronic Requisitions - RFQ's - Quotations - PO's

RFQ screen shot # 1

Purchaser's can:

Prepare an electronic RFQ to supplier's.



The screenshot shows a 'Bill of Materials' window with a left-hand navigation pane and a main 'Download Grid' table. The navigation pane lists various material categories such as Adhesives, Appliances, Bathroomware, etc. The main table contains requisition data for several items.

Requisition Number	Item Code	Short Description	Long Description				
121	UK-0880BH	LG Rooftop Package	Durable Cabinet Galvanized steel with a durable powder-paint finish	\$	Edit	Suppliers	+RFQ
107	EDQ 054054059C	Drop bottom oven	The loading and quenching systems are fully automated by PLC.	!	Edit	Suppliers	+RFQ
136	ELEVCR	VCR	VCR with 4 heads.	!	Edit	Suppliers	+RFQ
108	CLS 2522 DBDG	Sink - Carrington - Diamond-Glo	Bowls are polished to our high-lustre, diamond-glo finish, complemented by our fine machine-polished top deck.	?	Edit	Suppliers	+RFQ
4	C4323	Processor	Process High Level Item	!	Edit	Suppliers	+RFQ
118	DR001	External Wooden Door	External Wooden Door	!	Edit	Suppliers	+RFQ
110	DRILL	Dual Rotary Drill	Foremost Dual Rotary drills feature two rotary drives, including a unique lower rotary drive that is used to advance steel casing through unconsolidated overburden such as sand, gravel, glacial till and boulders.	?	Edit	Suppliers	+RFQ

Emporium comes standard with a user friendly bill of materials

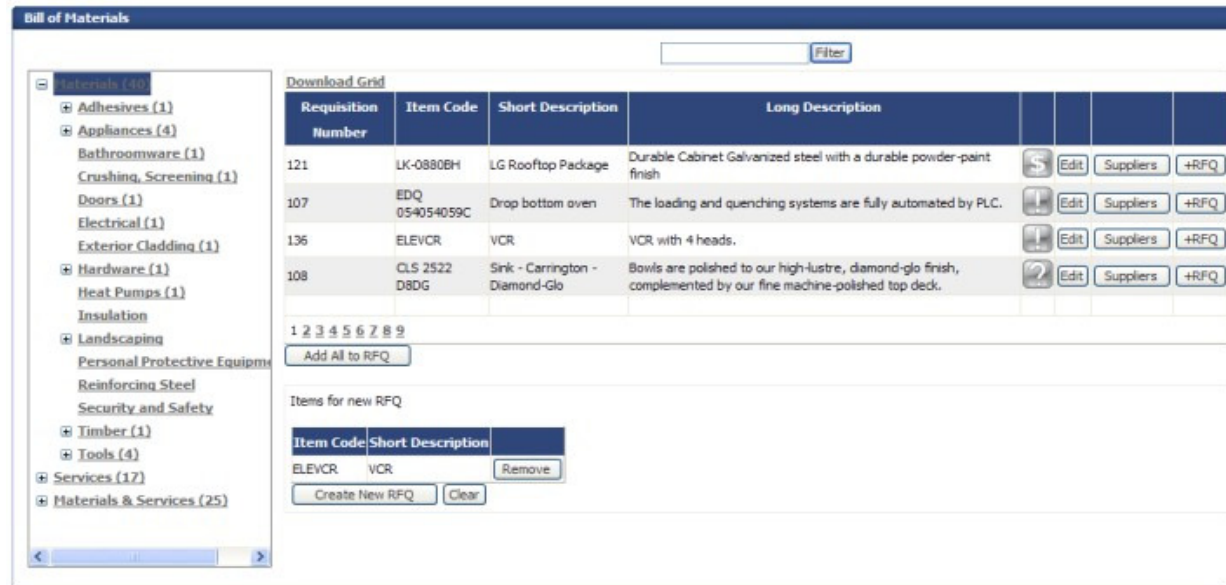
Your New Purchasing System

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RFQ screen shot # 2

Purchaser's can:

Select multiple purchasing packages to be issued in a single electronic RFQ to supplier's.



The screenshot shows the 'Bill of Materials' interface. On the left is a tree view of material categories. The main area contains a 'Download Grid' table with columns for Requisition Number, Item Code, Short Description, and Long Description. Below the table are navigation buttons and a section for 'Items for new RFQ'.

Requisition Number	Item Code	Short Description	Long Description
121	LK-0880BH	LG Rooftop Package	Durable Cabinet Galvanized steel with a durable powder-paint finish
107	EDQ 054054059C	Drop bottom oven	The loading and quenching systems are fully automated by PLC.
136	ELEVCR	VCR	VCR with 4 heads.
108	CLS 2522 D8DG	Sink - Carrington - Diamond-Glo	Bowls are polished to our high-lustre, diamond-glo finish, complemented by our fine machine-polished top deck.

Items for new RFQ:

Item Code	Short Description
ELEVCR	VCR

A purchaser can decide whether one or all packages on a page within the bill of materials should be issued to selected supplier's

Your New Purchasing System

Electronic Requisitions - RFQ's - Quotations - PO's

RFQ screen shot # 3

Purchaser's can:

Amend the RFQ template to suit their circumstance or use the pre configured Template as is.

Prepare a Request For Quotation

Prepare An RFQ RFQ Template

Subject:
Request For Quotation

Body:

Paragraph Font Size Color **B** *I* U abc x² x₂

Dear Sir/Madam,

REQUEST FOR QUOTATION

Your company ("[Supplier:LegalName]") is invited to submit a Quotation to provide Materials to our company ("[Portal:PortalName]") via our Quotes Manager electronic system.

To access the invited Suppliers page click on the following link:
[\[Portal:SupplierLink\]](#)

You will need to register to submit a Quotation. Once registered you may use your chosen username and password to login at any time to review new Materials requirements that the Purchaser may have.

Please note: Quotations received from Suppliers are offers not an acceptance of an offer.

The Purchaser is under no obligation to award a Purchase Order to a Supplier for the purchase of Materials. This will be decided on its merit at the Purchaser's sole discretion, if at all.

Yours faithfully,

The purchaser can change the RFQ template prior to an RFQ being issued to the market

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RFQ screen shot # 4

Purchaser's can:

Issue an RFQ inquiry to multiple supplier's electronically.

Item Code	Short Description	
C10732	SQUELNSWIPE	Remove
Sink	Sink	Remove

All Suppliers:

- 01234567890000
- another test
- Bill at BESC
- borak001
- Company Trading
- denis gunn
- dsafsfsa
- fjdsfj;kl
- kadsfjkljsidf
- kam1

Suppliers to receive RFQ:

- Eclipse Web Solutions Trading
- local2
- local3
- local4
- local6
- local7
- local8
- local21

Supplier Name	Email Address	
Glenn Turley	glenn@logcon.com.au	Remove

Supplier Name: Email Address: Add

A purchaser can select supplier's based on sole source, from a package list or from the entire data base

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